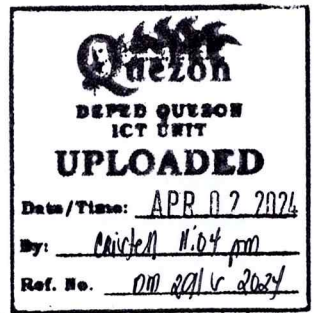




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



22 March 2024

DIVISION MEMORANDUM

DM No. 291, s. 2024

**DISSEMINATION OF THE RECONSTITUTED DRUG-FREE WORKPLACE
COMMITTEE OF THE DEPARTMENT OF EDUCATION**

To: Assistant Schools Division Superintendent
Division Chiefs
Public Schools District Supervisors
Elementary and Secondary School Heads
All Others Concerned

1. In reference to **Regional Memorandum No. 162 s. 2024**, with the same title, this Office informs the field about the Drug-Free Workplace Committee of the Department of Education and their duties and responsibilities.
2. Attached is a copy of the Memorandum for everybody's guidance and reference.
3. Immediate dissemination of this Memorandum is desired.


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent 

shs/geo/03/22/2024

DEPEDQUEZON-TM-SDS-04-009-003



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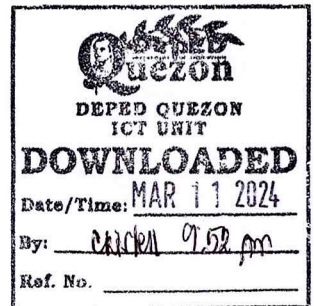
Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



6 March 2024

Regional Memorandum
No. 162, s. 2024

**DISSEMINATION OF THE RECONSTITUTED
DRUG-FREE WORKPLACE COMMITTEE
OF THE DEPARTMENT OF EDUCATION**



To **Assistant Regional Director**
Schools Division Superintendents
All Others Concerned

1. Enclosed herewith is the Memorandum signed by ATTY. REVSEE A. ESCOBEDO, Undersecretary for Operations dated February 13, 2024, relative to the **Drug-Free Workplace Committee** of the Department which was reconstituted as follows:

Chairperson: Undersecretary **Revsee A. Escobedo** or their designated representative
Co-Chairperson: Officer-In-Charge **Wilfredo E. Cabral** or their designated representative
Members:

- a. Representative from the Regional Directors
- b. Atty. Suzette T. Gannaban-Medina, OIC, Director IV, Rights and Protection Office (LRPO)
- c. Resty C. Osias, Director IV, Bureau of Human Resources and Organizational Development (BHROD)
- d. Duly designated representative of the Philippine Association of School Superintendents (PASS)
- e. Dr. Ma. Corazon C. Dumlao, Chief School Health Division, BLSS
- f. Duly designated representative of National Employees' Union, DepEd National Employees' Union (NEU)
- g. Atty. Salvador V. Acedilla, Public School Teachers Association (PPSTA)

Secretariat:

- a. Rovin James F. Canja, Project Development Officer IV (OIC), Youth Formation Division;
- b. Dr. Maria Corazon C. Dumlao, Chief Health Program Officer, School Health Division;
- c. Representative from the Legal Service;
- d. Duly designated personnel from the Planning Service; and,

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- e. *Duly designated personnel from the Personnel Division, Employees Welfare Division, and BHROD*"
2. The committee shall undertake the duties and responsibilities stated in Paragraph No. 6 of the said Memorandum.
 3. Widest dissemination of this Memorandum is desired.

ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director

Handwritten initials 'A.T.E.' and a blue checkmark.



ORD-UM01-2024-122

Republika ng Pilipinas
Department of Education

OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

MEMORANDUM

DM-OUOPS-2024-09-00717

FOR/TO : UNDERSECRETARIES
ASSISTANT SECRETARIES
BUREAU AND SERVICE DIRECTORS
REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS
PUBLIC AND PRIVATE ELEMENTARY AND SECONDARY
SCHOOLS
ALL OTHERS CONCERNED

FROM : 
ATTY. REVSEE A. ESCOBEDO
Undersecretary for Operations 

SUBJECT : RECONSTITUTION OF THE DEPARTMENT OF EDUCATION
DRUG-FREE WORKPLACE COMMITTEE

DATE : February 13, 2024

1. Under Republic Act (RA) No. 9165, otherwise known as the *Comprehensive Dangerous Act of 2002*, it is the policy of the state to safeguard the integrity of its territory and the well-being of its citizenry, particularly the youth, from the harmful effects of dangerous drugs on their physical and mental well-being, and to defend the same against act or omissions detrimental to their development and preservation. Towards this end, the Government shall pursue an intensive and unrelenting campaign against the trafficking and use of dangerous drugs, and other similar substances through an integrated system of planning, implementation, and enforcement of anti-drug abuse policies, programs, and projects.

2. The Department of Education is committed to strengthening its programs on anti-illegal drugs by complementing its existing National Drug Education Programs (NDEP) with a comprehensive policy against drug abuse in the workplace, as mandated by the Dangerous Drugs Board Regulation No.2, s. 2004 and Deped Order No. 37 s., 2017 titled Department of Education Drug Free Workplace Policy.

3. Under the "*Bansang Makabata, Batang Makabansa* a framework for improving the learning system for our country – *Para sa isang MATATAG na Bayan. Para sa ating mahal na Pilipinas,*" included in its critical components is:

- Take good care of learners by promoting learner well-being, inclusive education, and a positive learning environment.

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Doc. Ref. Code	DM-OUOPS	Rev	01
Effectivity	03.23.23	Page	1 of 3



4. The MATATAG framework is in line with the Department's policy of promoting and maintaining a safe working environment, free from the use of dangerous drugs, thereby safeguarding the health, safety, and welfare of its employees and reducing the health and safety risks of our learners.

5. In view of the foregoing, the Department hereby creates a **Drug-Free Workplace Committee**, with the following member:

Chairperson : Undersecretary **Revsee A. Escobedo** or their designated representative

Co-Chairperson : Office-in-Charge **Wilfredo E. Cabral** or their designated representative

Members :

- a. Representative from the Regional Directors
- b. Atty. Suzette T. Gannaban-Medina, OIC, Director IV, Bureau of Learner Support Services (BLSS) and Learner Rights and Protection Office (LRPO)
- c. Resty C. Osias, Director IV, Bureau of Human Resources and Organizational Development (BHROD)
- d. Duly designated representative of the Philippine Association of School Superintendents (PASS)
- e. Dr. Ma. Corazon C. Dumlao, Chief School Health Division, BLSS
- f. Duly designated representative of National Employees' Union, DepED National Employees' Union (NEU)
- g. Atty. Salvador V. Acedilla, Public School Teachers Association (PPSTA)

6. The Committee shall undertake the following duties and responsibilities:

- a. Oversee the formulation and implementation of the Drug-Free Work Place Policy of the Department;
- b. Initiate training and continuing education and awareness program for officers and employees;
- c. Initiate and adopt value information, family enhancement, and such other related and relevant programs.; and
- d. Formulate and put in place the Department's Drug Testing Program which shall be in accordance with pertinent provisions of RA 9165 and pertinent regulations.

7. The following officers are designated to constitute the Secretariat of the Committee:

- a. Rovin James F. Canja, Project Development Officer IV (OIC), Youth Formation Division;
- b. Dr. Maria Corazon C. Dumlao, Chief Health Program Officer, School Health Division;

- c. Representative from the Legal Service;
- d. Duly designated personnel from the Planning Service; and
- e. Duly designated personnel from the Personnel Division, Employees Welfare Division, and BHROD

8. The Secretariat shall be responsible for assisting the *Drug-Free Workplace Committee*, coordinating its efforts, and keeping records of meetings.

9. *Workplace* shall cover the entire Department of Education, including the Central Office, Regional Offices, School Division Office, schools, and all the units, with all its officers, teaching and non-teaching personnel, contract or service and job order employees, regardless of rank, status and salary.

10. The committee shall immediately convene upon issuance of this Memorandum and shall regularly report its work to the Secretary of the Department.

11. The Office of the Secretary shall allocate adequate funds for the operations of the Committee and the implementation of its programs, subject to the availability of funds and the usual accounting and auditing laws, rules, and regulations.

12. Rovin James F. Canja, Project Development Officer IV, Officer-in-Charge of the Bureau of Learner Support Services-Youth Formation Division shall serve as the Committee Secretariat and shall be contacted through their direct line at 8637-9814 or through email at yfd@deped.gov.ph .

13. Immediate dissemination of this Memorandum is desired.